# Room Hire

We require a minimum spend to be met for exclusive use of an area.

### Windsor Room

This is the ideal space for a larger wedding reception. Suitable for drink parties with canapés and sharers, or a sit down wedding breakfast.

Capacity:

60 guests seated | 120 guests standing

Facilities:

Private bar, WiFi, Flexible layout, Parking

Minimum spend:

£250

### Old Bar

This semi-private space is perfect for more informal wedding celebrations. Tuck into our sharing menu, or enjoy some drinks and canapés.

Capacity:

40 guests seated | 80 guests standing

Facilities:

Flexible layout, 2 TV screens, Parking, WiFi

Minimum spend:

£250

# Terms & Conditions

### Securing your booking

We are delighted to provisionally hold a booking date for you; however please be advised should we receive another enquiry during this time, we reserve the right to ask you for immediate confirmation in writing, or we may release the date due to popular demand.

### Deposit & Payment

Your booking is only confirmed once we have received the agreed deposit prepayment which will be redeemed on the night of your event. The deposit is fully refundable up to 28 days prior to your booking date. Any later than this and we're afraid it becomes non-refundable. The balance is payable when you confirm your final numbers 10 days in advance. Should the minimum spend not be reached, the balance must be settled on the day.

### Guest Numbers & Pre-ordering

If you are pre-ordering any food, please confirm final guest numbers at least 10 days before your booking date. Please advise us if your guests have any special dietary requirements, allergies or intolerances.

# Service Charge

Please note we add a discretionary 12.5% service charge to your final food and drinks bill. By the end of your event we are sure you'll agree our staff deserve it, and if not, please do let us know why.

### **Special Requests**

Do let us know if you have any particular requests, and we will always do our best to accommodate you.

#### **House Rules**

Small decorations are permitted but please inform our team if you intend to bring decor. Note that by confirming this booking you are agreeing to liability for any damage caused by decorations or by your guests.

# **FAQs**

### Is there parking on site?

Yes, there is parking onsite.

### Where's the nearest station?

The nearest train station is Chertsey, which is a 15-minute drive away. There are regular trains to London, Waterloo from this station.

## Are you wheelchair accessible?

The Windsor room is on the first floor, up a flight of stairs.

### Can we extend our celebration past closing time?

We can serve you and your guests until 11pm from Sunday - Thursday, and 12am on Fridays and Saturdays. We can make a limited number of extensions per calendar year, so these are subject to availability. Please let us know if you'd be interested in an extended celebration when enquiring.

## Do you have a cloak room?

Unfortunately we don't have a cloak room.

# Are you dog-friendly?

Yes, we love dogs and welcome you to bring yours!

# Do you have food & drink packages?

Yes, we have a range of packages available to make planning as stress-free as possible. We're also more than happy to make recommendations.

# Can I bring my own food & drink?

We supply and cater for all the food and drinks for your event from our venue. You are more than welcome to bring your own wedding cake if you wish.